



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

CONTRACT EXTENSION NO. 1

August 8, 2022

U.S. Office Solutions
2614 28th Street, NW
Washington, DC 20018
Tel No.: 202.526.8767
Email: vmeseretu@usofficesolution.com
orders@usofficesolution.com

Buyer: Ann Harrison
Telephone: 301.952.6560
Fax: 301.952.6605
Email: ann.harrison@pgcps.org

Subject: RFP 029-19 Classroom and Administrative Furniture

This Contract Amendment (the "Contract Amendment") is made by the Board of Education of Prince George's County and **U.S. Office Solutions** to the Agreement dated August 16, 2019 (the "Agreement").

1. The purpose of the Contract Amendment is to:
 - A. Incorporate mandatory Covid-19 vaccination verification and weekly Covid-19 testing requirements for contractors, vendors, volunteers, interns, and any other non-PGCPS employee who is doing any work or providing services on-site at a PGCPS office or school. See Attachment A for Covid-19 mandatory requirements.
 - B. Exercise the option to extend the current contract for approximately six (6) months year under the contract renewal term from **August 16, 2022 through February 28, 2023**.
2. Except as set forth in this Contract Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with the terms set forth in the original agreement.


In Witness Whereof, the undersigned agree to be bound by the terms and conditions set forth in this Contract Amendment to the Contract Award.

Att
AFT

ACCEPTED BY:

FOR THE FIRM:

FOR THE BOARD OF EDUCATION:



SIGNATURE

DATE

Yelake Meseretu


NAME

Managing Director

TITLE

U.S Office Solutions

FIRM



SIGNATURE

08/11/2022

DATE

Keith Stewart

NAME:

Director, Purchasing & Supply Services

TITLE

FOR THE BOARD OF EDUCATION
OF PRINCE GEORGE'S COUNTY
UPPER MARLBORO, MARYLAND 20772

ATTACHMENT A

**MANDATORY COVID 19: VACCINE AND TESTING REQUIREMENTS
AND ON-SITE PROGRAMMING BY NON-PGCPS EMPLOYEES**

WHEREAS, the Parties desire to incorporate the terms of policy into the aforementioned Contract in order to document expectations of Respondent/Vendor/Contractor/Partner's staff regarding Covid-19 vaccination and testing mandates for PGCPS.

NOW THEREFORE, THIS CONTRACT AMENDMENT WITNESSETH THAT, in consideration of the mutual promises and covenants herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

A. COVID-19: VACCINE AND TESTING REQUIREMENTS AND ON-SITE PROGRAMMING BY NON-PGCPS EMPLOYEES

Effective September 13, 2021, or at any time during the term of this Contract in which services commence by any intern, volunteer, vendor, contractor or employee of Partner (referred to herein as "Partner's staff"), PGCPS will require proof of vaccination against Covid-19 or weekly proof of a negative Covid-19 test [with results obtained within seventy-two (72) hours] each Monday for unvaccinated Partner's staff who are providing services on-site at a PGCPS facility.

1. Unless otherwise stated and to the extent possible, Partner's services shall be rendered virtually during the term of this Contract or until such time that PGCPS authorizes in-person services by Partner.
2. In the event Partner's services must be provided at a PGCPS site (not virtually):
 - a. Partner's staff shall be required to provide confirmation of vaccination to the designated PGCPS Point of Contact (i.e. principal/designee or responsible department/office representative) who is responsible for ensuring that the scope of services are completed.
 - b. Partner's staff shall be required to submit a list or other documentation of all Partner's staff who are vaccinated prior to the initiation of services. During the term of the Contract, Partner shall be responsible for supplementing this list for any new Partner staff assigned to provide services under this Contract prior to the Partner's staff's start date of services.
 - c. Unvaccinated, staff providing services at a PGCPS site must present proof of a negative Covid-19 test taken within seventy-two (72) hours to the designated PGCPS Point of Contact (i.e. principal/designee or responsible department/office representative) who is responsible for ensuring that the scope of services are completed. Contractor shall be responsible for providing results from pharmacies and labs that are accredited to administer Covid-19 testing. Results obtained from home Covid-19 testing kits will not be accepted and shall not meet the requirements of this Contract.
 - d. Partner shall be required to submit a list or other documentation of all Partner's staff who tested negative by the close of business each Monday. If Monday is a holiday, then the list or other documentation must be submitted on the next day in which schools are open by close of business. This requirement shall continue *each week during the term of this Contract*.
 - e. PGCPS will not be responsible for testing Partner's staff. Failure to provide proof of negative results will bar Partner's staff from providing in-person services at a PGCPS site until such time as the information is presented.

3. Partner shall inform its PGCPS Point of Contact via phone call or email immediately upon being informed that any of its staff are unavailable to provide onsite services for any day(s) in which they are unable to present a negative Covid-19 test.
 4. In the event a non-PGCPS staff tests positive for Covid-19, Partner shall inform the PGCPS Point of Contact immediately but no later than 24 hours after receiving notification of a positive Covid-19 test from the non-PGCPS employee.
- B. The Parties agree that all other terms and conditions of the Agreement shall remain in full force and effect and shall only be amended in writing, signed by both parties.

CONTRACT PRICING

Item Number	Description/Specification	Sample Brand/Model	Estimated Qty	Unit Price	Extended Price	Proposed Brand/Model
16	Chair, Teacher, Adj. Height Task Chair, w/ and w/out Arm, Black Fabric and Vinyl	Safco (3391BL) (3391BV) (3399BL)	200	\$ 328.10	\$ 65,620.00	Safco(3391BL)
17	Chair, Teacher, Adj. Height Task Chair, without Arm, Black Fabric and Vinyl	Safco (3391BL) (3391BV)	200	\$ 285.32	\$ 57,064.00	Safco(3391BV)
18	Chair, Teacher, Adj. Height Task Chair, w/ and w/out Arm, Mesh Back, Black Fabric and Vinyl	Safco (3397BL) (3397BV) (3399BL)	200	\$ 317.06	\$ 63,412.00	Safco(3397BV)
19	Chair, Teacher, Adj. Height Task Chair, without Arm, Mesh Back, Black Fabric and Vinyl	Safco (3397BL) (3397BV)	200	\$ 273.82	\$ 54,764.00	Safco(3397BL)
20	Chair, Office, Swivel, Mid Back, Synchro Tilt w/Integral Lumbar Support, Adjustable Arms, Grade	HON (HLWU.Y1.A)	100	\$ 425.40	\$ 42,540.00	HON (HLWU.Y1.A)
21	Chair, Office, Swivel, Mid Back, Synchro Tilt, Seat Glide w/Integral Lumbar Support, Adjustable Arms,	HON (HLWUBT.Y1.A)	100	\$ 623.95	\$ 62,395.20	HON (HLWUBT.Y1.A)
31	Desk, Student, Huddle, 18"x30", Adj. Height	Smith System (01265)	2500	\$ 150.63	\$ 376,575.00	Smith System (01265)
37	Desk, Student, Combo, Single Entry, 26"x20" w/Wire Rack	KI (IWC DHBR)	2500	\$ 232.80	\$ 582,000.00	KI (IWC DHBR)
40	Desk, Teacher, Single Pedestal, Mobile, Locking Pedestal 24"x60"	Smith System (26160/26161)	300	\$ 589.00	\$ 176,700.00	Smith System (26160/26161)
67	Table, Computer, Rectangle 30"x60" w/Grommets	HON (H66571)	100	\$ 481.04	\$ 48,103.50	HON (H66571)
68	Table, Computer, Rectangle, 36" W x 36"D, Gray and Black, w/Grommet	Balt (83681)	250	\$ 97.80	\$ 24,450.00	Balt (83681)
69	Table, Computer, Rectangle, 72" W x 36", Gray and Black, 2 CPU Holders and 2 Grommets	Balt (83080)	250	\$ 313.23	\$ 78,308.38	Balt (83080)
70	Table, Computer, Rectangle, 42", ADA Compliant , Adj. From 25"- 37", Keyboard Shelf Adj., 16" D	Balt (89491)	250	\$ 114.75	\$ 28,687.50	Balt (89491)
71	Planner Work Station, 3 Student Trapezoid, 40"x40"x40"x80" Around	Smith Systems (24580)	10	\$ 701.40	\$ 7,014.00	Smith Systems (24580)
72	Riser Shelf for Above, 21"x45", 16"-20" Adj. Height	Smith Systems (01792)	10	\$ 386.00	\$ 3,860.00	Smith Systems (01792)
98	Chair, Folding, Caddy, Double Tier	National Public Seating (84)	10	\$ 280.00	\$ 2,800.00	NPS(84)
124	o Activity Table - Kidney - Maple, W36"xL72" Adj. Hei	Allied (F6372K/L-20AR)	1	\$ 406.38	\$ 406.38	Allied (F6372K/L-20AR)
126	Table, 3/4" Plywood, W24"xL36", 27 lbs.	Allied (DLPL2436/L-20AR)	1	\$ 258.50	\$ 258.50	Allied (DLPL2436/L-20AR)
127	Table, 3/4" Particleboard, W24"xL36", 29 lbs.	Allied (DLTQ2436/L-20AR)	1	\$ 226.00	\$ 226.00	Allied (DLTQ2436/L-20AR)
128	Table, 1 1/8" Particleboard, W24"xL36", 37 lbs.	Allied (DLCC2436/L-20AR)	1	\$ 239.00	\$ 239.00	Allied (DLCC2436/L-20AR)
129	Cot, Full Size, 5 pack	Mahar Manufacturing (500TA), Wood Designs (97888)	30	\$ 213.00	\$ 6,390.00	Wood Designs (97888)
130	Display Case	Waddell (2010-5)	1	\$ 1,536.40	\$ 1,536.40	Waddell (2010-5)
139	Sit Stand Workstation White or Black	Fellows (0007901)	1	\$ 593.50	\$ 593.50	Fellows (0007901)
149	Table, Rectangle 72"x36" 1.5" Laminate Top	LORELL (34340)	1	\$ 419.10	\$ 419.10	LORELL (34340)
170	Flourish Veneer Desk Double Ped 72x36	NATL (19N3672DDFW8)	1	\$ 1,778.60	\$ 1,778.60	NATL (19N3672DDFW8)
171	Flourish Veneer Desk Double Ped 66x30	NATL (19N3067DDFW8)	1	\$ 1,705.40	\$ 1,705.40	NATL (19N3067DDFW8)
172	Flourish Veneer Desk Single Ped 72x36	NATL (19N3672D R/L FW1)	1	\$ 1,543.40	\$ 1,543.40	NATL (19N3672D R/L FW1)
173	Flourish Veneer Desk Single Ped 66x30	NATL (19N3067D R/L FW1)	1	\$ 1,464.20	\$ 1,464.20	NATL (19N3067D R/L FW1)
174	Flourish Veneer Return 48"	NATL (19N2451R R/L EFW2)	1	\$ 1,196.60	\$ 1,196.60	NATL (19N2451R R/L EFW2)
175	Flourish Veneer Kneespace Credenza	NATL (19N2472CKFW2)	1	\$ 1,640.60	\$ 1,640.60	NATL (19N2472CKFW2)
176	Flourish Veneer Hutch 72"	NATL (19N7236HBHW)	1	\$ 1,640.60	\$ 1,640.60	NATL (19N7236HBHW)
177	Flourish Veneer Hutch 72"	NATL (19N2436LFF2W)	1	\$ 1,073.60	\$ 1,073.60	NATL (19N2436LFF2W)
178	Flourish Veneer Bookcase 5-Shelf	NATL (19N3666BCOFW)	1	\$ 987.20	\$ 987.20	NATL (19N3666BCOFW)

**Contract Extension No. 1
RFP 029-19
Percentage off Discount**

Manufacturer		% Off Discount
179	Allied	40%
180	Artco Bell	70%
181	Carpets For Kids	60%
182	Columbia	60%
183	Community	60%
184	Correll	60%
185	ECR 4Kids	70%
186	HON	60%
187	Jonti-Craft	60%
188	KI	50%
189	Lakeshore	40%
190	Lesro	60%
191	Lorell	80%
192	MooreCo	80%
193	National	60%
194	National Public Seating	65%
195	NorvaNivel	60%
196	Palmer Hamilton	30-40%
197	Scholar Craft	60%
198	School Specialty	40%
199	Smith Systems	50%

Systems Furniture		
Manufacturer		% Off Discount
200	AIS	60%
202	HON	60%
203	Trendway	60%

Casegoods Furniture and Office Seating		
Manufacturer		% Off Discount
205	Balt	80%
206	Global	65%
207	HON	65%
208	National Public Seating	60%
209	Safco	70%
210	Trendway	65%

Metal Filing, Bookcases and Storage		
Manufacturer		% Off Discount
211	Adelphia	40%
213	HON	60%

Library		
Manufacturer		% Off Discount
215	BCI Libraries	60%
216	Bretford	55%
217	DEMCO	40%
218	Hale	40%
219	Russwood	60%

Additional Discounts Offered	
Manufacturer & Category	% Off Discount
Joy Carpet	70%
Enworks	60%
Virco	70%
Penco	50%
Sundusky	60%
ASI	60%
Rubbermaid	60%
Ghent	60%